



IASLT

The Irish Association of
Speech + Language Therapists

Website Privacy Policy, 2021

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1.0 Introduction.

The IASLT is committed to protecting the privacy of individuals who visit the IASLT website and who make use of online facilities. This Website Privacy Policy outlines how we deal with any personal data you provide to us while visiting this website. By visiting the IASLT website you are accepting the terms of the IASLT Website Privacy Policy. This policy sets out the basis on which any personal data we collect will be processed by us. Please read the following carefully to understand our practices regarding your personal data and how we will treat it for the purpose of the Data Protection Acts 1998- 2018 and the General Data Protection Regulation (GDPR EU 2016/279)

2.0 Data Controller

The Data Controller of this website is the Irish Association of Speech and Language Therapists, 51 Bracken Road, Sandyford, Dublin 18, D18CV48.

3.0 Types of Information Collected

When you become a member of IASLT, you will be asked to provide some or all of the following information when joining or renewing. Exact information required will depend on the type of membership you have applied for.

- Name
- Email address
- Gender
- Work address
- Home address
- Phone number
- Correspondence details
- SLT qualifications



- Qualification details
- Educational status
- Student information (if applicable)

When using the IASLT website and online facilities, you may be required to provide your personal data for the purposes of renewing membership, logging in to the membership section of the website or completing online CPD records.

We use this information to operate, maintain and provide to you the features and functionality of Membership. We may also retain any messages you send through the IASLT website. This information is solely for the use of IASLT.

IASLT only collects, stores, uses or discloses personally identifying information in very specific instances, such as, for example, when you subscribe to our newsletter updates, use our contact form, or have had multiple previous communications with IASLT. Whenever we collect such information, you will have a choice regarding whether to provide it, how it will be used, and to whom it will be disclosed, mindful of statutory and legal obligations on our part.

We only collect Data about you on the Site which you volunteer when you email us or by using our online Contact Us or other forms; or if you report a problem with our Site. When you contact us, we may keep a record of that correspondence.

If you have any questions about the IASLT Website Privacy Policy, or about the collection of personally identifiable information or information generally, please contact the COO at iaslt.coo@gmail.com / coo@iaslt.ie

You may also use the above contact information if you think any information about you is inaccurate, incomplete, or if you want to change the sort of information about you that we may have collected.

You have the right to lodge a complaint with the Data Protection Commissioner if you are unhappy with how we are processing your Data. The website is www.dataprotection.ie

We also collect Data automatically when you navigate through our Site, as explained in our Cookie Policy.



We may also collect and process the following data about you:

- The time and date of your visit.
- Your IP address.
- Your browser type and
- Your referring URL

4.0 Use of your Data

We may use your Data where necessary for our legitimate business interests, including to:

- Improve the content of our Site and the services we offer.
- Ensure the Site is presented in the most effective manner for you and for your computer.
- Compile statistical data on the use of our Site.
- Notify you about changes to our service.

We make no attempt to identify individual visitors or to associate the technical details we collect with any individual, unless required to disclose such information by law. We may use your Data to comply with any legal obligations.

We will store your Personal Data only for as long as necessary for the purposes of providing access to our Site and related services to you, as required by law.

5.0 Security

5.1 Confidentiality Policy

Where personal information is required to use or interact with the IASLT website or online Membership Services, it is our policy that this information is private and confidential. The personal information, which you provide to IASLT is stored in a secure location, accessible only to appropriate staff and is used for the purposes set forth in this policy, such as to facilitate membership of the IASLT.



5.2 Keeping your Information Safe

The IASLT cares about the security of your information and uses commercially reasonable safeguards to preserve the integrity and security of all information collected through the IASLT website. To protect your privacy and security, we take reasonable steps (such as Page 6 of 9 Website Privacy Policy V2 10th December 2021 requesting a unique password) to verify your identity before granting you access to your account. You are responsible for maintaining the secrecy of your unique password and account information, and for controlling access to your email communications from the IASLT, at all times.

5.3 Website Security

We are committed to protecting the security of your Data. We use a variety of security technologies and procedures to help protect your Data from unauthorised access and use. We cannot guarantee the complete security of our database, nor can we guarantee that information you supply will not be intercepted while being transmitted to us over the Internet. We have implemented strict internal guidelines to ensure that your privacy is safeguarded at every level of our organisation. We will continue to update policies and implement additional security features as new technologies become available. Although we will do our best to protect your Data, we cannot guarantee the security of your Data transmitted to our Site. Any transmission of Data is at your own risk. Once we receive your Data, we will use appropriate security measures to seek to prevent unauthorised access or disclosure.

6.0 Updating, Verifying and Deleting Personal Data

You may inform us of any changes to your personal data and in accordance with the Data Protection Acts 1998 -2018 and the General Data Protection Regulation (the GDPR) (EU 2016/679) you have the following rights:

- The right to access the personal information we hold about you.
- The right to require us to rectify any inaccurate personal data we hold about you.
- The right to have us erase any personal data we hold about you.



- The right to request a restriction of the processing of your personal data.

You may request access to, rectification, erasure or restriction of your Data, or object to the processing of your Data or Data portability at any time. We will respond to your request in writing as soon as practicable and in any event within one month of receipt of your request.

We may request proof of identification to verify your request. All requests should be addressed to iaslt.coo@gmail.com / coo@iaslt.ie

7.0 Disclosure of your Information

We will not disclose your Data to third parties unless you have consented to this disclosure or unless the third party is required to fulfil a request you have made or contract that you have entered into. Where appropriate, Data may also be processed by our service providers in which case we will take steps to ensure that the processing complies with applicable Data Protection and confidentiality laws.

We will also disclose your Data if we believe in good faith that we are required to disclose it, in order to comply with any applicable law, a summons, a search warrant, a court or regulatory order or other statutory or legal requirement.

8.0 Links to other Websites

Our Site may, from time to time, contain links to and from other websites. If you follow a link to any of those websites, please note that those websites have their own privacy policies and we do not accept any responsibility or liability for those policies. Please check those policies before you submit any Data to those websites.

9.0 Cookie Policy

Like most websites, we use some cookies. Cookies are small text files stored on your computer by your browser. They are used for many things, such as remembering whether you have visited the site before so that you remain logged in



or to help us to establish how many visitors we receive on the site over a given period of time. These cookies contain information about the use of your computer but they do not include personal information about you.

What Cookies do we use?

9.1 Session Cookies

As you travel around our site, there are times when we need to remember technical information about you as you go from page to page.

We use this technical information in many ways to enhance your user experience. This cookie contains no personally identifiable information and only stays in place until you end your session (usually when you leave our site.)

9.2 Web Analytics Services

We use web analytics services to recognise your browser or device and, for example, to identify whether you have visited specific services we offer previously. This information is anonymous and only used for statistical purposes. It allows us to track information, such as how many individual users we have and how often they visit our website.

9.3 Persistent or Login Session Cookie

When you log into a restricted area, we may set a cookie on your PC, to remember your login details. This can be used for your convenience so that on subsequent visits, you aren't required to provide the entire log-in information again. This cookie will remain on your computer indefinitely, even after you leave our site.

Controlling your Cookies

We do not use cookies to collect personally identifiable information about you, although we may combine information from your registration with the data we get from the web analytics services, which we use and their cookies to analyse how you and other people use our Online Services.

Managing cookies in your browser

Most current browsers allow you:



- Block third party cookies.
- Block cookies from particular sites.
- See what cookies you have got and delete them on an individual basis.
- Block all cookies from being set.
- Delete all cookies when you close your browser.

You can control and/or delete cookies as you wish – for details, see <https://www.aboutcookies.org/>. You can delete all cookies that are already on your computer and you can set most browsers to prevent them from being placed. If you do this, however, you may have to manually adjust some preferences every time you visit a site and some services and functionalities may not work.

10.0 Changes to this Privacy Policy

We reserve the right to change this Privacy Policy from time to time at our sole discretion. If we make any changes, we will post those changes here and update the “Last Updated” date at the bottom of this Privacy Statement. Your continued use of this Site after we make changes is deemed to be acceptance of those changes, so please check this Statement periodically for updates.

